| **2023-2024** | | | | | |
| --- | --- | --- | --- | --- | --- |
|  | **Officers:** |  | **Board of Trustees:** |  |  | |
|  | *Meghann Powell, Lead President* |  | *Andrea Temple* | *Jeanne Peterson* |  | |
|  | *Stacey Clarken, Co-President* |  | *Ashley Boca* | *Kelli Christaskis* |  | |
|  | *Heather Nakagawa, Vice President* |  | *Brittany Bonitatibus* | *Liz Bevan* |  | |
|  | *Brittany Westfall, Treasurer* |  | *Cait Sabato* | *Whitney Miller* |  | |
|  | *Misty Pavlovic, Secretary* |  | *Graci Knutson* |  |  | |

PTO Meeting Minutes

***1/5/2024* 7:45am** | *Meeting called to order by Meghann Powell*

# In Attendance

**In Person**: *refer to sign-in sheet*

**Zoom**:

* Heather Reinhardt
* Jeanne Peterson
* Nicole Brown
* Liz Bevan
* Brittany Westfall
* Carol Vack

# Welcome & Introductions: Meghann Powell

* Happy New Year
* Thank you for coming.
* Check out the Planetarium if you have a chance.

# Principal’s Report: Mrs. Romero

* Happy New Year!
* Mrs. McGrady is on Maternity Leave.
* 100 days is coming up: 100 Days Brighter (wear neon).
* Preschool and Kinder Showcase is on January 16th.
* See Stacey or Meghann if you want to attend the showcase to promote PTO.
* Thank you Kayle and Meghann for putting together Winter Story Night. We had a huge turn out.

# Treasurer Report: Brittany Westfall via Zoom / Meghann Powell

* Reviewed MONTH statement.
* Current balance: $66,079.77
* Highlights:
  + total expenditures in December were $527.00
  + We need to get Teachers spending their PTO funds, PTO will remind them at the next Staff Meeting. Library may like to put together an Author visit with allocated funds.
  + Jen Gianetta (sp) suggested allocating some funds for tissues/ clorox wipes etc at this time of year. We can look into adding a line item to the budget next year if the teachers see this as a need.
  + Kayle Weimer has volunteered to help spruce up the Teacher/ Staff Lounge.
* Overall: Financially we are on track .

# Requisitions: Stacey Clarken

Requisition for $778 for a new water refilling station.

Motion to Discuss: Meghann Powell

* The Refilling Station will be installed next to the adult restrooms.
* Intended to be used by staff.
* The district will install and maintained by the district.
* If installed we can cancel our Sparkletts water delivery service which PTO pays $1200 per year for.
* The purchase has been discussed and approved by staff.

Motion to Vote: Jen Gianetta

Second: Kayle Weimer

Vote: Unanimous

Approved

# Review & Approve Month Meeting Minutes: Misty Pavlovic

* Minutes are available on the PTO Website: [*https://waggonerpto.com/meeting-minutes*](https://waggonerpto.com/meeting-minutes)
* There are also a couple copies at the back of the room.
* Did anybody have any questions about them?
* Motion to discuss: Cait Sabato
* Motion to approve: Stacey Clarken
* Seconded: Kayle Weimer
* Minutes are approved.

# Committee Chair Reports

**Winter Story Time Recap: Kayle Weimer**

* Teachers loved the Rigatonis
* 25 books were donated to the library
* Brainstorming ways to make it even better in the future.
  + flow of traffic
  + more songs and interactive activities for the kids
  + document camera so that the books are on the big screen
  + may need more money for the event in the future ($250 current but we spent a little over $300)

## **Glow Dance: Stacey Clarkin**

* January 19th: two weeks from today moved from the 12th.
* Ted Organ was scheduled to DJ but Jontae Jones will take over as Ted isn’t available for the new date.
* A sign up will go out today or Sunday.
* Maybe two tables to sell glow items.
* If we give popcorn- have someone pre-pop
* We will have student volunteers for glow sticks

## 

## **Waggoner Carnival: Stacey Clarken**

## April 12 4:30- 7 pm

* Friday January 26th after drop off
* Need help with Inflatables/ Raffle/ Games
* Kelly Christakis volunteered to help with inflatables.
* Whitney Miller asked about purchasing inflatables in the future.
  + storage would be an issue
  + liability insurance will be needed
  + We may be able to partner with another school in the future.
  + labor for set up and take down

## **Exploration Station: Misty Pavlovic**

* We need volunteers.
* PTO website has updated signup available.

## **Art Masterpiece: Meghann Powell**

* We need volunteers to keep this program running.
* Need someone to take over in the future.

## **Yearbook Cover Contest: Heather Nakagawa**

* Please send in pictures you have taken this year.
* If you want to volunteer to do a page, let me know.
* Can we look into getting students involved in taking photos during school events (student council/ media)
* Contest flyers will go out Monday, January 8th.

## **Nominating Committee: Meghann Powell**

* At least 3 members- one person cannot be running for a position.
* Help recruit volunteers for 2024-2025 board and Committees.
* Meet a couple times before the April election.
* Jen Gianetta volunteered to lead the committee.
* Becky Ashworth, Whitney Miller and Brooke Warwick will all serve on the committee .

# Calendar of Events Meeting

* January 16- 100 Days Brighter
* January 16- Kinder/Preschool Showcase
* January 17- WNO Clockwork Pizza 3-9 PM (Rural/Elliot)
* January 19 - Glow Dance

**NEXT PTO MEETING**

* February 2nd @ 7:45am

# Meeting Adjourned 8:26am

Stay up-to-date by linking to the PTO Calendar: [*https://waggonerpto.com/calendar*](https://waggonerpto.com/calendar)

Meeting Adjourned at 8:45 am

Email us @ [ptowaggoner@gmail.com](mailto:ptowaggoner@gmail.com)

Visit us @ [*www.waggonerpto.com*](http://www.waggonerpto.com)

Follow us on Facebook: [Waggoner Elementary PTO](https://www.facebook.com/search/top?q=waggoner%20elementary%20pto) and Instagram: [@WaggonerWildcatsPTO](https://www.instagram.com/waggonerwildcatspto/)

Minutes reviewed by officers and submitted by Misty Pavlovic